



First aid

Policy statement

We are able to take action to apply first aid treatment in the event of an accident involving a child, with parents permission, or adult. We aim to have all staff hold a current Paediatric first aid certificate. We aim to ensure that first aid training is local authority approved and is relevant to adults caring for young children.

Procedures

- Our first aid kits are accessible at all times and are located in the kitchen & upstairs kitchen area. A smaller, portable version is available for taking on outings. We ensure our first aid kit is kept out of reach of children
- We regularly update the contents of the kit to ensure we are fully stocked and that items are within their use by date.
- Medication is only administered in line with our Administering Medicines policy.
- In the case of minor injury or accidents, first aid treatment is given by a qualified first aider
- In the event of minor injuries or accidents, we normally inform parents when they collect their child, unless the child is unduly upset or we have concerns about the injury. In which case we will contact the child's parents for clarification of what they would like to do
- An ambulance is called for children requiring emergency treatment. We contact parents immediately and inform them of what has happened and where their child has been taken.
- Parents sign a consent form at registration allowing a member of staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that they have been informed and are on their way to the hospital.
- Accidents and injuries are recorded in our accident record book and, where applicable, notified to the Health and Safety Executive, Ofsted and/or local child protection agencies in line with our Recording and Reporting of Accident and Incidents Policy.